

14 Tips & Tricks for iOS 14

- Introduction of what you are about to see
- Followed by Video presentation
- Make notes of things you want to remember as presentation is fast
- ScreenCasts On Line is a paid subscription of useful Macintosh knowledge to make you more effective.
- We recommend the subscription if you are wanting to get the most out of your iMac, iPhone, iPad, AppleTV and the Apps that are the most effective.

- **Spotlight Search**

How to find information in iOS

Mostly for Finding Applications

General Search of People/Topics

Siri Suggestions - Help you - Time related

• Moving Apps with Page Controls

- If you have a lot of Apps you want to relocate
- Look for Page Controls for ease of location
- Easy alternative to move Apps between Pages

- **Keyboard as a Trackpad**

- easy way to move cursor around **precisely**
- converts keyboard to a trackpad

- **Mass Delete Emails**

- Two Finger Drag
- easy and fast way to delete unwanted emails

• 4 Ways to Launch Your Camera

- 1. Tap of Camera icon
- 2. **Lock Screen** bottom right - tap and hold camera icon
- 3. **From Lock Screen** swipe Right to Left
- 4. From Control Centre top right - Drag down and activate camera

• Insert Documents in Mail

- can select photos or videos using chevron
- looks for Scan Document to scan directly into email
- play with that chevron > on the right!
- several options for scanning - Auto - Manual - Flash - Crop
- no OCR - simply a flat file

• 2X Camera When Portrait Fails

- Works great for people - people focused - background out of focus
- Special techniques for flowers and objects
- Select portrait mode then use 2x zoom to activate portrait

- **Camera Exposure and Focus Lock**

- AE and AF Focus lock using double tap and select

- **Reader View**

- allows you to get to the content without all the advertising
- some sites may not allow this option but many do

● Print to PDF

- Most Hidden Feature
- e.g. Safari pages - Share
- Use two fingers to expand - produces pdf.
- Save it where ever - It is a PDF!

• Let your iPhone Read to You

- Go to *Accessibility* - activate *Speak Selection*
- Ultimately - *Accessibility/Spoken Content/Speak Screen ON*
- *Speak Controller OFF*
- Use *Siri* button on right - say **SPEAK SCREEN**

- **Search in Settings (Bonus Tip!)**

- Most useful tip
- In Settings - just swipe down and you have SEARCH window
- use this procedure to find the Setting you want.... like dark or light

- **Secret Settings in Control Center**

- hold down ICONS in Control Center to see many more options

- **Screen Brightness for Video Calls**

- Adjust brightness if you want to show iPhone on a Video Call with extremes of brightness

- **Show iOS Screen in Zoom**

- Lots of good options are available on Zoom